

**PERSONNEL COMMISSION  
Manhattan Beach Unified School District  
325 S. Peck Avenue  
Manhattan Beach, CA 90266**

**Notice of Public Meeting  
July 7, 2014  
8:30 a.m.  
Board Room  
District Office**

## **AGENDA**

- I. CALL TO ORDER**
  - 1. Approval of Minutes—June 3, 2014
  
- II. WRITTEN AND ORAL COMMUNICATION**
  - A. Commissioners**
  - B. Administration**
  - C. Employees**
  - D. Citizens**
  
- III. ACTION ITEMS**
  - A. Approval of Eligibility Lists:**
    - 1. Operations Worker
  
- IV. MEETING SCHEDULE**
  
- V. ADJOURNMENT**

### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability who requires accommodation to participate in a Personnel Commission meeting may request assistance by contacting, Dr. Brett Geithman, Executive Director of Human Resources, 325 S. Peck Ave. Manhattan Beach, CA 90266, Phone (310) 318-7345, Ext. 5915 OR Fax (310) 303-3824

**Manhattan Beach Unified School District**  
**PERSONNEL COMMISSION MINUTES**

June 3, 2014

The meeting was called to order at 8:33a.m.

Attendees:

Commissioners: Vida Holguin, Cynthia Strand and Charley Southey

Absent: None

District Staff: Dr. Brett Geithman, Executive Director, Human Resources, Monica Ford, HR Technician and Anna Frankel, HR Technician

CSEA Representatives: Rod Jorgensen

Employees: None

**I. WRITTEN AND ORAL COMMUNICATION**

- A. Commissioners: None
- B. Administration: None
- C. Employees: Rod Jorgensen stated that CSEA settled with MBUSD on the financials and are continuing talks on the language of the contract.
- D. Citizens: None

**II. ACTION ITEMS**

- A. Approval of Minutes – May 5, 2014:
  - 1. Ms. Holguin motioned to approve, seconded by Mr. Southey and unanimously approved by the Commissioners.
- B. Approval of Supoena form:
  - 1. Ms. Holguin motioned to approve, seconded by Ms. Strand and unanimously approved by the Commissioners.

**III. MEETING SCHEDULE**

- 1. Regular meetings are scheduled for the 1<sup>st</sup> Tuesday of each month through December 2014 at 8:30am, at the District Office. Ms. Holguin is not available to attend the September 2, 2014 meeting.

**IV. ADJOURNMENT**-The meeting was adjourned at 8:40 a.m.

**Manhattan Beach Unified School District  
Personnel Commission**

Eligibility List

**Operations Worker**

**Written Exam 4/16/14 Performance Exam 6/17/18**

No.	First	Last	Written	Written @ 25%	Perf.	Perf. @ 50%	App	App @ 25%	Prom/ Vet	Overall
<b>PROMOTIONAL</b>										
<b>OPEN</b>										
1	Alvin	Mitchell								
2	Ruben	Fernandez								
3	Alvaro	Rubaicaba								
4	Michael	Vincenti								
5	William	Perry								
6	Fausto	Reynoso								

**Scoring:**

Written: 25%

App/Resume: 25%

Performance: 50%

Type of Exam:

( ) Open

(X) Open & Promotional

( ) Promotional

Date of Certification:

Expiration Date: